

Functional Training: On-Demand Resources

BLUF

Webinar recordings are available on S1Net. Known Issues, Replays, Job Aids, and Manuals/Guides are available on S1Net and website.

JOIN US FOR LIVE TRAINING

IPPS-A
Audit & Internal Controls

4th Monday of the Month

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IPPS-A
ROLES AND PERMISSIONS SERIES

4th Tuesday of the Month

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IPPS-A
A DAY IN THE LIFE WEBINAR

Known Issues (1 of 2)

Err#	Type	Detail/Change Request Title	Detail/Change Request Description	Impact/Change Request Description	Status
12144	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12145	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12146	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12147	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12148	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12149	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12150	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12151	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12152	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12153	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12154	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12155	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12156	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12157	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12158	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12159	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open
12160	SR	IPPS-A: Unable to view/modify a user's profile	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Users are unable to view or modify their own profile information in the system. This is a known issue and will be resolved in the next release.	Open

*All IPPS-A Release Notes are posted under IPPS-A Resources on S1Net

One Soldier * One Record * One Army

IPPS-A REPLAYS

TRAINING OPPORTUNITIES

Bite-sized demo videos that guide users through task execution in under 4 minutes

- Add Title to Homepage
- Add Pages to Favorites
- Access Request on Behalf of Member
- Submit a Case on Behalf of Member
- Arrive Member to Assignment
- Depart Member to Assignment
- Create Temporary Assignment
- Update a Duty Status
- Add/Update Award
- Create Award/Recommendation PAR
- Initiate and Renew Suspension of Favorable Personnel Action
- Process a Reduction
- Create SI Pool
- Add Member to SI Pool
- Create Upper Echelon Group
- Add Member to Upper Echelon Group
- Create User Define List
- Create Workflow Template
- Validate Unit Level Accountability

IPPS-A
INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY

U.S. ARMY

IPPS-A
INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY

UPDATE A CANCELED ABSENCE JOB AID

This Job Aid assists in locating a canceled absence request for modification. In IPPS-A, Members cannot cancel an absence request and submit a new request for the same or overlapping "To" and "From" dates.

IPPS-A includes the functionality to view, create, update, and cancel absences. Cancelling an absence is a full-day activity. Additionally, leave balances are not adjusted if it is a calendar absence. Reference AB 800-8-10, Leave Aid Passes.

Absence Requests will process digitally in IPPS-A, with approval and adjustments fully automated to send the appropriate transaction Identification Number (IIN) or Form Identifier (FI) to Defense Joint Military Pay System (DJMS) to account for the absence.

Update a Canceled Absence

GETTING STARTED

- Locate the absence job.
- The "To" and "From" dates select View/Update Requests.
- Select the Canceled Absence.

IPPS-A
INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY

IPPS-A
INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY

INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY (IPPS-A) USER MANUAL

Users may share their products with the field to the IPPS-A S1Net Subtopic > IPPS-A SOPs/Tools: <https://www.milsuite.mil/book/communty/spaces/apf/s1net/ipps-a/ipps-a-sops>

IPPS-A
INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY

Functional Training: Webinars

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Webinars are conducted each month on MS Teams and posted to IPPS-A S1Net page.

A Day in the Life and/or HRC G1/S1 Touchpoint Seminars:
As needed basis

Audit and Internal Controls:
4th Monday of month
Auditing / unit level transaction logging and monitoring; Tools for HR system audit visits

Roles and Permissions:
4th Tuesday of month
Elevated access submitted, processed and managed; Validator responsibilities

IPPS-A S1Net: <https://www.milsuite.mil/book/community/spaces/apf/s1net/ipps-a/overview>

A Day in Life: *Top content*

- Training Environments: Tips for using ITE and OTE for hands-on reinforcement TRNG
- S1 Pool Set Up and SFPA Flags: Task execution of critical cutover and post go-live task
- Determining Elevated Access: Best practices to crosswalk IPPS-A SUBCAT/roles to user duties
- Unit Accountability and Strength: Readiness and Duty Status Rosters, Readiness Dashboard
- Analytic tools for Unit Level Strength Mngt: Historical / Projected Strength Dashboards
- Workflow Capabilities and Set Up: Demonstrates how to set up workflow
- Progressive workflow demonstration: Demonstration of PAR routing from through PAR completion
- Personnel Information Management: Queries and updating Person Profile
- Monthly Reports and Promotion Roster: Promotion boards and rosters, predefined queries
- Managing Decentralized/Semi-Centralized Promotions: Promotion PARs and reports
- Unit Level Assignments: Local reassignments with Unit Slotting Tool and temporary assignments
- Managing Absences: HR Pro perspective to managing absences in IPPS-A
- Special / Incentive Pays: Intro of R3 MilPay integration, submission >> approval >> mngt of request
- CRM Duties and Responsibilities: Intro to CRM capabilities and unit S-1 actions
- Using CRM as an HR: Progressive training on how to solution and/ or escalate cases (HR and IT)
- Day 1 POW Task: Explains execution of critical task related to readiness roster and elevated access

Roles and Permissions Training: *Latest series*

- Part 1: Introduction and Access Request Submission
- Part 2: Validator Overview and Access Request Approval
- Part 3: Segregation of Duties (SOD) Overview and elevated access mngt tools and sustainment

Audit and Internal Controls: *Latest series*

- Part 1: Introduction and Report Review (Submitted TIN/FID and Pay Pers Mismatch)
- Part 2: Report Review (World Access, SOD, and Monitor Approvals)
- Part 3: Report Review (Inactive User, Mass Update Own Data, and POI Active User)

Functional Training: Videos and Demos

BLUF

Videos and demos are available on the IPPS-A S1Net page and YouTube.

YouTube Playlists:

- Release 3 Leaders Course
- Release 3 Self-Service Series
- IPPS-A Coffee Talk
- IPPS-A Podcast
- The Ippsons
- User-centric compilations:
 - ARNG
 - USAR
 - HRC
 - IMCOM
 - G1s
 - S1s
 - Commanders
 - Soldiers

IPPS-A S1Net: <https://www.milsuite.mil/book/community/spaces/apf/s1net/ipps-a/overview>

IPPS-A YouTube: <https://youtube.com/IPPSA>

IPPS-A Replays, Season 1:

- Add Tile to Homepage
- Add Pages to Favorites
- Arrive Member to an Assignment
- Depart Member to an Assignment
- Create a Temporary Assignment
- Update a Duty Status
- Add or Update an Award
- Create an S1 Pool
- Update a Member in an S1 Pool
- Create an Upper Echelon Group
- Update a Member in an Upper Echelon Group
- Submit an Access Request on behalf of (OBO) a Member
- Submit a Case OBO Member
- Create an Award Recommendation PAR
- Create User Defined List
- Create a Workflow Template
- Process a Reduction
- Initiate SFPA
- Remove SFPA
- Validate Unit Level Accountability

IPPS-A Replays, Season 2:

- Complete Member Elections
- Create Workflow Template
- Create POI Account Accurately
- Add POI Relationship
- Maintain POI Relationship
- Set Up Provider Group Accurately
- Manage Decentralized Promotion Roster
- Manage Semi-Centralized Promotion Roster
- Generate ETS Roster Using Ad Hoc Reporting
- Create Active Termination – Discharge Separation Assignment (MPD edition)
- Reassign Action Using Monitor Approvals

Functional Training: Demo Server Resources

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User Productivity Kits (UPKs), Manuals/Guides, Job Aids and Leaders Program are available within the IPPS-A Demo Server.

IPPS-A Demo Server direct link:

<https://hr.ippsa.army.mil/upk/r3/demoserver/index.html>

Select a button from the UPK Instructions main menu:

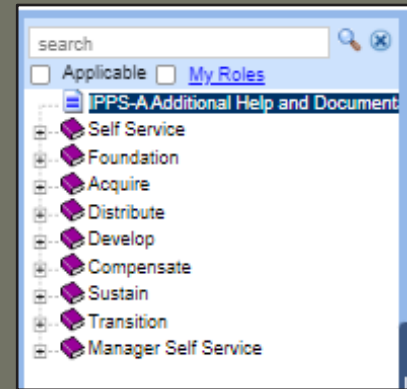
- R3 Overview Epic/Capability area overviews
- R3 UPKs Step by step instructional training aids
- R3 User Manual User Manual, Guides, and Job Aids
- R3 Leaders Program Individual leader videos on demand

IPPS-A Help File URL:

[Help File](#)

Deselect the Applicable check box on the main menu:

All Training UPKs may be found in this searchable library
 *Select + symbol to find desired subjects →



References and Field Input

Guides and Manuals	Comment Sheets
IPPS-A User Manual	IPPS-A User Manual Comment Tracker
Army National Guard Error Resolution	
AORS Integration User Guide	
CRM User Manual	
Error Resolution Foundation (HCM)	
HRC Master Workflow Template - UDL List	
Internal Control Compliance Guide	Internal Control Compliance Guide Comment Tracker
IPPS-A Cutover Guide	
IPPS-A Cutover Guides Summary of Changes	
IPPS-A ELM User Guide	
IPPS-A Interfaces (SV8)	
IPPS-A Subcategory Infographics	
IPPS-A TRA User Guide	
MOBCOP Integration User Guide	
Provider Group Reference Guide	
R3 Training Glossary	
RLAS Integration User Guide	
SFARS Integration User Guide	
MILPAY User Manual	

Job Aids
Assignment Deferment Process - Cutover
Automated Accession Business Process
Deletion of User Defined List
Enlisted Accession Assignment Job Aid
IPPS-A Example Task-Integrated Soldier from PCR to PRR
Manually Create Provider Group and Switch Business Unit to an IT Case
MPC Change - Mass Update
PSC_PPA_202212
Separation and Transfer Assignments Job Aid
IPPS-A MPD SmartBook
Canceled Absence Job Aid
HRC Jr Enlisted Promotions Job Aid
IPPS-A Self Service Guide
Self Service Personnel Record Review Job Aid
REDCAT Job Aid
OBIEE Job Aid
Re-Initiate Member Elections Job Aid

Resources are also available: *Training Aids and S1Net*